

CITY OF RENTON

POTENTIAL ANNEXATION AREA (PAA) FISCAL ANALYSIS

Summary: July, 2010

West Hill PAA (Jan 2013)		2013	2018	2023
General Fund	Expenditures (\$000)	11,143	11,877	14,278
	Subtotal Expenditures	11,143	11,877	14,278
	Resources from PAA	7,112	7,892	8,781
	State Sales Tax Credit	2,326	2,576	-
	Subtotal Revenues	9,438	10,468	8,781
	Net Resources	(1,705)	(1,409)	(5,497)
	Shortfall (% of expenditures)	-15%	-12%	-39%
Enterprise	Expenditures (\$000)	681	819	984
	Revenues	481	488	496
	Net Resources	(200)	(330)	(489)

One-time equipment/contracts **(2,842)**

General Fund	2,432
Enterprise Funds	410

Capital program (annual) **(4,760)**

Parks	990
Streets/Transportation	3,270
Surface Water	500

WEST HILL POTENTIAL ANNEXATION AREA

PAA FISCAL ANALYSIS: BEYOND YEAR ONE

	Staffing	One-Time	Full Year			
General Fund: Operating Costs	FTE	2012	Late 2012	2013	2018	2023
Police	32.00	\$463,090	\$2,203,040	\$5,571,629	\$5,180,089	\$6,226,984
Public Works (Transportation, Maintenance)	11.00	\$464,000		\$1,799,681	\$2,163,397	\$2,600,619
Fire & Emergency Services	19.00	\$198,000		\$1,840,355	\$2,212,291	\$2,659,394
Community & Economic Development	2.50	\$140,000		\$253,403	\$304,615	\$366,178
Community Services	7.50	\$885,000		\$837,900	\$1,007,239	\$1,210,802
Finance and Information Services	0.50	\$281,512		\$102,355	\$123,041	\$147,907
Human Resources & Risk Management	1.50	\$0		\$236,287	\$284,041	\$341,446
Executive/Legislative/Judicial	3.50	\$0		\$376,498	\$452,588	\$544,056
City Attorney	1.00	\$0		\$124,784	\$150,003	\$180,319
General Fund Operations	77.50	\$2,431,602	\$2,203,040	\$11,142,893	\$11,877,304	\$14,277,705
General Fund: Operating Revenues						
State Sales Tax credit - 3rd .01%				\$2,325,984	\$2,575,711	\$0
Property Tax				\$3,306,870	\$3,562,438	\$3,837,758
Utility Tax				\$1,354,160	\$1,647,543	\$2,004,488
Sales Tax				\$192,188	\$217,443	\$246,016
Sales Tax-Criminal Justice				\$271,625	\$307,319	\$347,703
State Shared Revenues				\$397,880	\$428,630	\$461,756
Gambling Tax				\$761,250	\$820,082	\$883,462
Permit Fees				\$277,095	\$298,510	\$321,580
Fines & Forfeits				\$420,371	\$452,859	\$487,858
Cable Franchise Fees				\$119,600	\$145,512	\$177,037
Recreation Fees				\$0	\$0	\$0
Business License Fees				\$11,165	\$12,028	\$12,957
General Fund Operating Revenues				\$9,438,188	\$10,468,074	\$8,780,615
NET OPERATING REVENUES				(\$1,704,705)	(\$1,409,230)	(\$5,497,090)

Enterprise Funds

Operational	8.00	\$410,414	\$681,162	\$681,162	\$818,825	\$984,309
Operating Revenues			\$355,500	\$481,110	\$488,327	\$495,652
NET OPERATING REVENUES			(\$325,662)	(\$200,052)	(\$330,498)	(\$488,658)

Average Annual Capital Costs (\$M)	
Streets	\$ 3.27
Surface Water/Drainage	\$ 0.50
Parks	\$ 0.99
Facilities	
ESTIMATED CAPITAL COSTS	\$ 4.76

Lane mile increase to TIP + County CIP & Quick Response Roads projects
 Current capital program extended to West Hill
 \$4.7M Skyway Park (+ trail fixes), CIP Maj Maint \$140K/yr, \$500K Bryn Mawr
 Estimate in process

One Time Annexation Transition Costs: Scoping

Dept	Division	Description	Fairwood	West Hill
PW	Street Maintenance (GF)	(2) 10yrd dump truck w/sander and plow	400,000	200,000
		(2) 1-ton flatbed/service truck	130,000	65,000
		(1) Sweeper	220,000	
		(1) Paver	150,000	
		(1) Mower	150,000	
	Transportation (GF)	Pickup truck (Transportation Maintenance Worker)	35,000	
		Sign Shops: Pickup truck		35,000
		Signal Shop: Boom truck		164,000
	Surface Water Maintenance	(1) Vactor	320,000	
		(1) Backhoe Case 590 extend-a-hoe	120,000	
		(1) 1-ton flatbed/service truck		70,000
		(0.5) TV/Video Inspection truck		110,000
	Water Maintenance	Utility Locator w/vehicle	25,000	
	Surface Water Engineering	Vehicle: Jeep	32,000	
		Drainage/surface water investigations	23,000	15,000
		GIS Storm Inventory Mapping (one time)	243,080	118,414
		SW Maintenance Worker I, 1-ton flatbed w/hoist		65,000
		Vehicle (car)		32,000
CED	Planning	Property survey of monuments	20,000	20,000
		Annexation area census	180,000	120,000
CS	Facilities	Per FTE space planning & workstation costs (\$4k/FTE)	272,885	310,000
		City Hall/facility and space needs evaluation	75,000	75,000
	Parks	Parks Maintenance equipment	130,000	110,000
		Vehicles: Maintenance Workers, Facilities Tech, Urban Forestry	90,000	90,000
		Utilities costs - Boulevard Lane	10,000	
	Planning & NR			
		Park survey/tree hazard removal		105,000
		Update Urban Forestry Plan		50,000
		Update PROSPlan		50,000
		Parks planning costs		50,000
		Vehicle and equipment (dump utility truck & pickup truck)	95,000	
		Arborist crew equipment & supplies	25,000	
		Property Boundary Survey	85,000	
		Update Urban Forestry (Inventory, Planning)	66,500	
		Tree maintenance (contracted)	15,500	
		Major maintenance (fence, gate repairs, BB court)	40,000	
		Streets/landscape (contracted)	45,000	
		Update Parks & Open Space Plan	50,000	
	Human Services	Allocation of 1% for Human Services from GF balance		20,000
		Human Services Needs Assessment		25,000
FES		Personal protective equipment (18*\$9K)		198,000
Police		Uniforms & Equipment - per officer (\$4740 per officer)	109,020	170,640
		Patrol Equipped Vehicles	100,000	180,000
		Sergeant's Expedition	30,000	
		Unmarked Cars	66,000	22,000
		Car equipment	50,375	60,450
		Motorcycles	40,000	30,000
		Animal Control Truck	40,000	
HRRM	HR	HR Analyst (limited term)	72,102	

One Time Annexation Transition Costs: Scoping

Dept	Division	Description	Fairwood	West Hill
		Recruitment advertising (\$300/new FTE)	20,466	23,250
FIT	Finance	Mailing costs (tax/licensing)	27,700	14,012
		Temp/LT for tax/license implementation	35,000	35,000
	IT	Per-FTE computer costs	102,332	193,750
		Per-FTE telecommunications costs	10,233	38,750
TOTAL			3,751,193	2,865,266

Police (detail)	Equipment and Uniforms, per officer:		
	Uniforms (Class A and Jumpsuit)	\$	1,400
	Balistic Vest	\$	800
	Gun belt w/ pouches etc	\$	500
	Patrol bag w/posse box etc	\$	120
	Handgun	\$	450
	Taser	\$	850
	Badge	\$	90
	Portable Radio w/ charger	from FES	
	Gas Mask	\$	230
	Accessories (camera, flashlight)	\$	300
	Total per new commissioned officer:	\$	4,740
	Equipment and supplies, patrol equipped vehicle:		
	Rifle w/ sight and flashlight	\$	2,000
	Shotgun	\$	400
	Ammo supply	\$	120
	WMD Kit	\$	55
	MDC	\$	4,000
	CROWN Wireless	\$	2,500
	Sector Unit	\$	1,000
	Cellular Radio Unit	\$	1,000
	Total per new patrol equipped vehicle	\$	11,075

EXECUTIVE, LEGISLATIVE AND JUDICIAL

				West Hill	
	Position/Cost	Grade	Cost/Unit	Units	Cost
Executive/Communications	Non-utility bill household mailing				\$ 15,000
	Population-based membership dues (AWC, SCA)				\$ 14,012
City Clerk	Records Management Specialist	a09	\$ 75,122	1.00	\$ 75,122
	Voter registration		\$ 3	7,134	\$ 21,402
Public Defense (contract)	Proportionate contract cost		\$ 100	522	\$ 52,200
Hearing Examiner	Pro tem Hearing Examiner services		\$ 100	100	\$ 10,000
Municipal Court	Judicial Specialist	a09	\$ 75,122	2.00	\$ 150,244
	Probation Clerk	a11	\$ 77,036	0.50	\$ 38,518
TOTAL				3.50	\$ 376,498

City Attorney	Prosecuting Attorney	m29	\$ 124,784	1.00	\$ 124,784
TOTAL				1.00	\$ 124,784

COMMUNITY & ECONOMIC DEVELOPMENT

				West Hill		
Division	Position	Grade	Cost per Unit	Units	Cost	One-time
EDN	Econ Dev Specialist FTE	a20	\$ 98,556	1.00	\$ 98,556	
	Neigh Prog Specialist FTE	a16	\$ 89,287	0.50	\$ 44,644	
	Neigh Prog grant prog costs		\$ 1	0.00	\$ 14,012	
FTE				1.50		
Total					\$ 157,211	\$ -
Planning	Property survey of monuments					\$ 20,000
	Annexation area census					\$ 120,000
FTE				0.00		
Total					\$ -	\$ 140,000
Dev Svcs	Code Compliance Inspector	a19	\$ 96,192	1.00	\$ 96,192	
FTE				1.00		
Total					\$ 96,192	\$ -
				2.50	\$ 253,403	\$ 140,000

COMMUNITY SERVICES

Area/Dept Division	Description of Cost	FTE	Pay Grade	Cost	Ongo Staff (Cost * FTE)	Ongoing Cost	One-Time
West Hill							
Facilities	Per-FTE space planning & workstation costs (\$4k/new FTE)			4,000	-		310,000
	City Hall/facility space needs evaluation				-		75,000
	Custodian	1.00	a01	61,707	61,707		
Parks	Facilities Technician	1.00	a13	82,908	82,908		
	Parks Maintenance Worker II	2.00	a08	66,417	132,833		
	Park maintenance materials (fertilizer, chemicals, supplies)				-	65,000	
	Temp maintenance - Skyway Park (2 staff)			14	-	42,000	
	Seasonal maintenance - Skyway Park			11	-	11,440	
	Seasonal maintenance - Bryn Mawr Park			11	-	11,440	
	Vehicle (s) (Maintenance Workers, Facilities Tech)				-		90,000
	Park survey/hazard removal (Skyway, Bryn Mawr)				-		105,000
	Parks Maintenance Equipment				-		110,000
	Utilities @ Skyway Park					10,000	
Recreation	Recreation Program Coordinator	1.00	a18	93,865	93,865		
	Seasonal/temporary recreation staff , print/mail costs				-	40,000	
Human Services + CDBG	CDBG (Human Services) Specialist	1.00	a18	93,865	93,865		
	Allocation of 1% for Human Services from GF fund bal						20,000
Housing Repair Asst Program	Facilities Technician	1.00	a13	82,908	82,908		
Cmty Resources & Funding	Special Events staff (assume a18?)	0.50	a18	93,865	46,933		
	Seasonal/temporary event staff				-	8,000	
	Human Services needs assessment						25,000
Planning & Natural Resources	Parks planning: trees, trail connections (contract)				-		50,000
	Update Urban Forestry Plan				-		50,000
	Update Parks & Open Space Plan				-		50,000
	Streetscapes and landscaping				-	20,000	
Total		7.50			595,020	207,880	885,000

FIRE & EMERGENCY SERVICES - WEST HILL

2008 assumption is that a 3-person engine company would serve West Hill from the Skyway station.

FD 20 has a new engine/aid car and presume that with asset transfer the stations and apparatus would transfer to Renton.

Equipment, Personal Protective Equipment, Bunker Gear at \$11K per FTE =18198,000

Valley Comm: \$23/call *2500 calls =57,500

One time

Staffing	Pay Grade	FTE	Pay & Ben
Captain		1.00	147,411
Lieutenant		2.00	260,901
Firefighter		15.00	1,268,389
Inspector	a23	1.00	106,154
TOTAL		19.00	1,840,355

POLICE - WEST HILL

(implementation: January 2013)

Assume 2 districts, 2-person cars 2013-18, pre-hire all staff; reduction by attrition from 36 to 25 commissioned in year 5

Division	2013 Cmsn FTEs	Non- Cmsn FTEs	Description	Grade	One Time Costs
Administration	1.00		Patrol Commander	M37	
		1.00	Secretary	PN51	
Patrol Operations	8.00		Patrol Officer	PC60	
	7.00		Patrol Officer	PC60	
	9.00		Patrol Officer	PC60	
	3.00		Patrol Sergeant	PC61	
Patrol Services	2.00		Motorcycle Officer	PC60	
	0.00		Traffic Officer	PC60	
		1.00	Animal Control Officer	PN52	
Investigations	1.00		Detective Sergeant	PC61	
	2.00		Detective	PC60	
	2.00		Detective	PC60	
		1.00	Evidence Technician	PN53	
Administrative Services	1.00		Training Officer	PC60	
		1.00	Community Programs Coord	PN54	
Staff Services		3.00	Police Service Specialist	PN62	
Uniforms & Equipment			# of commissioned staff, multiplied by total cost below		\$ 170,640
Patrol Equipped Cars			6 SUV/Patrol Cars @ \$30,000 each		\$ 180,000
Patrol Car Equip			# of patrol cars x cost per vehicle		\$ 60,450
Unmarked Cars			1 Unmarked Car @ \$22,000 each		\$ 22,000
Motorcycle			2 Motorcycles @ 15,000 each		\$ 30,000
Calls for Service Increase			Valley Communications		
Supplies			Miscellaneous additional small tools and supplies		
Training Budget			Increased cost to maintain mandated training		
Jail Costs			Increased cost for inmate housing		
Totals	36.00	7.00			\$ 463,090

2013		2018			
Phase 1: July 2012	Phase 2: Full Year 2013	Cmsn FTE	Non- Cmsn FTE	Personnel Costs	Ongoing op costs
\$76,041	\$152,083	1.00		\$ 182,819	
	\$68,874		1.00	\$ 82,794	
\$396,699	\$793,397	8.00		\$ 953,743	
\$347,111	\$694,223	4.00		\$ 476,871	
\$446,286	\$892,572	0.00		\$ -	
\$205,469	\$410,939	4.00		\$ 658,653	
\$99,175	\$198,349	2.00		\$ 238,436	
\$0	\$0	0.00		\$ -	
\$36,782	\$73,565		1.00	\$ 88,432	
	\$136,980	1.00		\$ 164,663	
\$102,150	\$204,300	2.00		\$ 245,589	
	\$204,300	2.00		\$ 245,589	
\$42,251	\$84,503		1.00	\$ 101,581	
\$51,075	\$102,150	1.00		\$ 122,794	
	\$89,700		1.00	\$ 107,828	
	\$220,695		3.00	\$ 265,297	
\$400,000					\$ 400,000
	\$75,000				\$ 75,000
	\$20,000				\$ 20,000
	\$ 750,000				\$ 750,000
\$2,203,040	\$7,374,669	25.00	7.00	\$ 3,935,089	\$ 1,245,000

PUBLIC WORKS

Includes 8% reduction developed in 2009 to Maintenance and Transportation. Equipment costs subject to inflation and economy. Costs to expand building and yard need to be

Area/Dept Division	Description of Cost	Pay		Units	Cost	Ongoing Personnel	Ongoing Operating	One-Time	
		FTE	Grade			(Cost * FTE)	Costs		
West Hill - General Fund									01/01/2013 Full Year
Street Maintenance	Maint Services Worker III	7.00	a12	7.00	72,492	507,444			507,444
	(1) 10yrd dump truck w/sander and plow			1.00	200,000	0		200,000	
	(2) 1-ton flatbed/service truck			1.00	65,000	0		65,000	
	Adjust supply account			1.00		0	75,000		75,000
Transportation	Operations: Signal/Electronics System Assistant	1.00	a13	1.00	82,908	82,908			82,908
	Operations: Traffic Maintenance Worker II	1.00	a12	1.00	80,957	80,957			80,957
	Signal upgrades, supplies			0.00		0	100,000		100,000
	Sign Shops: Pickup truck			0.00		0		35,000	
	Signal Shop: Boom truck			0.00		0		164,000	
	Operations: Engineering Specialist III	1.00	a23	1.00	106,154	106,154			106,154
	Planning: Civil Engineer III	1.00	a28	0.50	120,132	60,066			
	Street light electricity costs						225,000		225,000
TOTAL		11.00				837,529	400,000	464,000	1,799,681
West Hill - Enterprise Fund									01/01/2013 Full Year
Solid Waste Maintenance	SW Maintenance Worker I, 1-ton flatbed w/hoist	1.00	a04	1.00	59,472	59,472		65,000	59,472
	Adjust supply account			0.00		0	1,500		1,500
Surface Water Maintenance	Maint Service Worker III	5.00	a12	5.00	72,492	362,460			362,460
	(1) 1-ton flatbed/service truck			0.00		0		70,000	0
	(0.5) TV/Video Inspection truck			0.00		0		110,000	0
	Adjust supply account			0.00		0	50,000		50,000
Surface Water Engineering	Civil Engineer II	1.00	a25	1.00	111,539	111,539			111,539
	Engineering Specialist II	1.00	a19	1.00	96,192	96,192			96,192
	Vehicle (car)			1.00	32,000	0		32,000	0
	West Hill: Drainage/surface water investigations (vehicle?)			0.00		0		15,000	0
	West Hill: GIS Storm Inventory Mapping (one time)*			0.00		0		118,414	0
		8.00			617,706	629,662	51,500	410,414	681,162

FINANCE & INFORMATION TECHNOLOGY

Includes business and pet licensing, surface water and solid waste utility account growth
Per FTE computer/telecom setup cost are computers, phones including user licenses
Additional IT staff = computers, phones (include police vehicles - computers, radios)
Assumes no expansion of fiberoptic network. Need shared use agreement for King County I-Net use.
Facility related improvement costs (i.e. wiring, added server, switches, etc) are part of facilities budget

				West Hill		
Division	Position/Cost	Grade	Cost/Unit	Units	Cost	One-time
Finance	Mailing costs (tax/licensing)				\$ -	\$ 14,012
	Temp/LT for tax/license implementation		\$ 35	1,000	\$ -	\$ 35,000
Info Technology	Per-FTE computer costs		\$ 1,500	77.50	\$ -	\$ 193,750
	Per-FTE telecommunications costs		\$ 150	77.50	\$ -	\$ 38,750
	Network Systems Specialist	a20	\$ 98,556	0.50	\$ 49,278	
	Web programmer	a23	\$ 106,154	0.50	\$ 53,077	
				West Hill		
				FTE	Ongoing	One-Time
TOTAL				1.00	\$ 102,355	\$ 281,512

HUMAN RESOURCES & RISK MANAGEMENT

Recruitment, selection, advertising, classification, employee training and benefits

Risk management - property and liability insurance, increased claims

Driver of workload is contacts with customers

Ensure HR has opportunity to align first request by department and final appropriation

2010 changes: Restore reception duties to free up HR Analysts; LT analyst, and in 2012, LR Manager

		Cost per		West Hill		
Division	Position/Cost	Grade	Unit	Units	Cost	One-time
HR	Labor Relations Manager	m30	\$127,880	1.00	\$ 127,880	
	Benefits Specialist (new)	m17	\$ 92,814	0.50	\$ 46,407	
	Per-employee training allocation (\$500/new FTE)		500	77.50	\$ 38,750	
	Recruitment advertising (\$300/new FTE)		300	77.50	\$ 23,250	\$ 23,250
				1.50	\$ 236,287	\$ 23,250